

**2015
ANNUAL MEETING
AND CONFERENCE**

May 14, 2015



**HAMPTON INN
42 Mountain View Drive
Colchester, Vermont**

VERMONT
PARALEGAL
ORGANIZATION

*****MCLE AND NFPA CLE APPROVAL PENDING*****

REGISTRATION

Name(s): _____
Address: _____
Phone/e-mail: _____
Company: _____

I would like to register for:

- | | |
|---|---|
| <input type="checkbox"/> Full-Day Attendance ¹ | <input type="checkbox"/> \$95 Members <input type="checkbox"/> \$145 Non-Members
<input type="checkbox"/> \$30 Student Member |
| <input type="checkbox"/> Half-Day Attendance | <input type="checkbox"/> \$60 Members
<input type="checkbox"/> \$100 Non-Members
<input type="checkbox"/> \$15 Student Member
<input type="checkbox"/> I will attend the luncheon
<input type="checkbox"/> I will NOT attend the luncheon |

I am interested in attending the following Seminars:

9:00-12:00

- Workshop A-Real Estate Updates
- Workshop B-Preparing an Effective and Efficient Plaintiff's Case

1:30-3:00

- Workshop A-HIPAA Compliance
- Workshop B-Preparing Property Transfer Tax Returns and Q&A Session on Real Estate Transaction Taxes

3:15-4:45

- Workshop A-Legal Writing and Analysis for the Paralegal
- Workshop B- Worker's Compensation

Register here, or register on-line via Wild Apricot at:

<http://vpo.wildapricot.org/event-1885488> and Send registration with check made payable to Vermont Paralegal Organization to:

Vermont Paralegal Organization, Attn: CLE
P.O. Box 5755, Burlington, VT 05402

Sorry, no refunds after May 1, 2015.

Questions? Contact: Carie Tarte 864-9891 ctarte@sheehevvt.com
Louise Reese 859-7063 lreese@dinse.com

¹ Price includes lunch, which will consist of a deli buffet.

FACULTY

Bridget Asay, Esq. Bridget Asay is a senior assistant attorney general for the state of Vermont and directs the office's civil appellate practice. She regularly represents Vermont in the Vermont Supreme Court and the Second Circuit and has argued at the U.S. Supreme Court. She also serves as Chair of the Board of Bar Examiners. Ms. Asay graduated from Yale Law School in 1995. Prior to joining the Attorney General's Office, she clerked for Justice Denise Johnson of the Vermont Supreme Court and for federal District Judge J. Garvan Murtha.

David Berman, Esq. Dave Berman is a partner with McCormick, Fitzpatrick, Kasper and Burchard, P.C. in Burlington. Dave primarily represents employers, insurance carriers, and third-party claim administrators with respect to administering Vermont workers' compensation claims, pursuing closure, and litigation, including formal hearings at the Department of Labor, and appeals to both Superior Court and the Vermont Supreme Court.

Lisa Pettrey-Gill. Lisa Pettrey-Gill is a litigation paralegal at the Vermont Attorney General's Office in Montpelier, Vermont. She received her A.A.S. in Legal Assisting from Northern Virginia Community College, a B.S. from Norwich University, and is scheduled to receive her MSL (Master of Science in Law) from Champlain College on May 15th. She joined the Army in 1980 as a paralegal and was on active duty for three years, a member of the U.S. Army Reserves for 12 years, and the Vermont National Guard for 16 years, with the final 11 years on active duty. She has worked at Madigan & Scott in Springfield, Virginia, Drew, Eckl & Farnham in Atlanta, Georgia, in the Law Department of National Life Insurance Company in Montpelier, and the Vermont National Guard's Advocate General's Office in Colchester, Vermont before returning as the State Senior Paralegal. She resides in Northfield, Vermont.

Michael Hawkins, Esq. Michael Hawkins is the Director of Risk Management for the University of Vermont Medical Center, Burlington, Vermont where he is responsible for developing and implementing a comprehensive risk management program. He earned a Bachelor of Arts Degree from the University of Massachusetts-Amherst, and is a graduate of the University of Connecticut School of Law, where he was Executive Editor of the Connecticut Law Review. Mr. Hawkins previously served for eight years as the Director of Risk Management and Corporate Compliance at Cardinal Health System, Muncie, Indiana, where he was responsible for risk management, corporate compliance, internal audit, safety management, information security, and patient relations. Prior to entering law school, Mr. Hawkins spent fifteen years working as a registered respiratory therapist in a variety of healthcare settings.

Eric M. Knudsen, Esq. Eric Knudsen is a partner at Langrock Sperry & Wool, LLP in Burlington. Eric's primary focus is commercial transactions and commercial real estate. He represents clients in matters involving business acquisitions and sales, business start-ups and formations, commercial financing, secured transactions, and the purchase, sale, financing, leasing, and development of commercial real estate. Eric's clients include small business owners as well as large Vermont and out-of-state businesses. He has been repeatedly recognized as a leading lawyer in Vermont in real estate and commercial transactions practice by *Chambers USA America's Leading Lawyers for Business*, *New England Super Lawyers* and *The Best Lawyers in America*®.

Sherry Martin. Sherry Martin is a Real Estate Tax Examiner with the Vermont Department of Taxes (DET), and her duties involve all aspects of the property transfer tax, real estate withholding and land gains tax. She has been with DET for 20 years, with 17 of those years in the Real Estate Transaction Tax Division.

Thomas E. McCormick, Esq. Tom McCormick is a partner with McCormick, Fitzpatrick, Kasper and Burchard, P.C. in Burlington. Tom is a past president of Vermont chapter of the American Board of Trial Advocates and a fellow of the American College of Trial Lawyers. He has represented individuals and corporations in a range of civil litigation including medical negligence, wrongful death, product liability, serious personal injury, construction, condemnation, business disputes, airplane collision, and fire losses. He taught for years at the University of Vermont. He lectures frequently on litigation topics.

Louise Reese. Louise Reese a litigation paralegal at Dinse, Knapp & McAndrew, P.C. in Burlington, where she has worked since 1997. She received a Bachelor Degree in Sociology from UVM in 1994 and an Associate in Science in Paralegal Studies from Champlain College in 1999. In her practice, Louise assists in all aspects of investigation and discovery, including e-discovery issues, in plaintiff and insurance defense cases. Louise has also assisted at several commercial litigation trials in state and federal courts. Ms. Reese is very active in the VPO, having held past positions as President and Membership Chairperson, and current positions with the Scholarship Committee, CLE Committee, and as Newsletter Editor.

Marylee Woods. Marylee Woods is a Real Estate Tax Examiner with the Vermont Department of Taxes (DET). As a native Vermonter, she has worked in departments of Vermont State Government most of her adult life with combined service of over 10 years. She is currently employed with the Property Valuation and Review division of the Vermont Department of Taxes, and is educated in the laws and regulations governing Property Transfer Tax, Land Gains Tax, and Real Estate Withholding.

AGENDA

8:30 – 9:00

Registration

9:00-12:00

Workshop A	Workshop B
Real Estate Updates-<i>Eric Knudsen, Esq., Langrock, Sperry & Wool</i>	Preparing An Effective and Efficient Plaintiff's Case-<i>Thomas McCormick, Esq., McCormick, Fitzpatrick, Kasper & Burchard, P.C. /Louise Reese, Dinse, Knapp, & McAndrew</i>

12:00 – 1:20

Lunch and Voting

1:30-3:00

Workshop A	Workshop B
HIPAA Compliance-<i>Mike Hawkins, Esq./UVM Medical Center</i>	Property Transfer Tax Returns, and Q&A Session/<i>Sherry Martin and Marylee Woods from Vermont Dept. of Tax</i>

3:15-4:45

Workshop A	Workshop B
Legal Writing and Analysis for Paralegals-<i>Bridget Asay, Esq., /Lisa Pettrey-Gill, Vermont Attorney General's Office</i>	Worker's Compensation-<i>David Berman, Esq., McCormick, Fitzpatrick, Kasper & Burchard, P.C.</i>